



Terms of Reference (TORs) for Journalist Mentors, for the Eye on Corruption Project

REFERENCE NUMBER: TIK/ A4T/002/2018

ASSIGNMENT: Engagement as a Mentor under the Eye on Corruption Project

DURATION: 9 months (10th December 2018 – 12th August 2019)

LOCATION: Nairobi

POSTING DATE: 15th November 2018

DEADLINE FOR SUBMISSION: 22nd November 2018

Background

Eye on Corruption Global Network Project-phase III, aims to train and mentor journalists, enabling them to investigate systemic corruption within the government that is affecting provision of basic services like health and education, where women, children and other disadvantaged groups would mostly bear the brunt.

The third phase of the Eye on Corruption (EoC) Global Network project (2018-2019) will be implemented with Transparency International Kenya (TI-Kenya), Fojo Media Institute and leading EoC investigative reporters with support from Creative Force (Swedish Institute).

The aim of the project is to:

- Improve knowledge and build capacity on reporting on suspected corruption in Kenya
- Establish and strengthen networks, information and skills sharing between leading Kenyan and experienced international journalists specialized in covering corruption
- Improve knowledge and user skills of tools to uncover corruption
- Improve capacity among the targeted journalists to report on accountability issues

Goal/Purpose

The project seeks to engage experienced/veteran journalists as consultants in a journalists' mentorship program.

Objectives

This consultancy's main objective is:

To mentor the selected journalists to be able to improve their skills in planning, getting credible sources, gathering facts, analysing facts/data, and produce quality investigative stories on suspected mismanagement of public funds and corruption in the Kenyan public service delivery sector.

Scope

To mentor select journalists on journalistic practices, skills and professional conduct in relation to reporting on accountability issues for a period of nine months as per the EoC project requirements.

Expected Outputs

The expected outputs from this consultancy are as follows:

- a) Mentorship Strategy
- b) Work plan (Schedule of bi-monthly meetings with the journalists)
- c) Reports (Inception, monthly & final reports)
- d) Published stories and guidance on publication of the stories
- e) Final report on the mentorship

Process/Tasks/Scope of Services

The mentor will need to undertake the following tasks in order to achieve the above-mentioned objectives:

- Review overall and specific objectives of the Eye on Corruption project and the journalists' training, to design a mentorship strategy that is aligned to the organization's strategic priorities.
- Develop a work plan for undertaking the assignment for review and approval by TI-Kenya (The mentor will be expected to hold 2 meetings each month with the journalists)
- Provide monthly progress reports after meetings, highlighting progress, resolved challenges, matters that require action etc.
- Prepare a report of the mentorship process

The above tasks are illustrative however; TI-Kenya will build on these as needed in order to ensure the assignment is completed to the expected standards.

Qualifications

TI-Kenya seeks experienced journalists, who will engage in a mentorship programme for a period of nine months. We are looking for:

- Veteran journalists with over 10 years' experience in reporting on transparency and accountability issues
- Journalists with exemplary track record/ award(s) in feature/long-form story telling /or data mining and analysis
- Individuals with diversity and experience in different media i.e. – online, TV/Radio broadcast, print
- Availability to mentor two journalists for 9 months, with expected physical meetings
- Demonstrated experience in training and mentorship of journalists

Supervision and Quality Assurance

The mentor will be supervised by TI-Kenya representatives.

Period of Mentorship

This mentorship is expected to take a total of nine months.

Assurance of Confidentiality

All deliberations relating to this work, including all information collected from various meetings/documents shall be kept confidential and shall not be divulged to any third party either verbally or in writing or in any other form.

Logistics and Procedures

Transparency International Kenya will be responsible for paying the consultant to cover the total costs for the entire mentorship period. These costs include meeting costs i.e. venue, internet, airtime etc.

Complaints Process

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the **Executive Director** and the **TI-Kenya Tender Complaints Committee**.

Submission of Bids

The bids should contain the following elements:

- Name, address, phone
- Resume, Max 3 pages
- Technical Proposal – mentorship strategy, 2 pages.
- Deliverables: provide a table/workplan with approximate dates of completion of each of the above-mentioned deliverables
- Financial proposal, including rates in Kenyan Shillings, and total costs. Period of validity of the quotation should also be highlighted
- Bids should be submitted to procurement@tikenya.org by **November 22, 2018**.