



REFERENCE NUMBER: TIK/PLIF/007/2018

DESCRIPTION: REQUEST FOR PROPOSAL (RFP) FOR SIMPLIFICATION OF ENVIRONMENTAL IMPACTS ASSESSMENTS (EIAs) PROCEDURES

DEADLINE DATE FOR SUBMISSION OF EOI: 21st January 2019

POSTING DATE: 14th January 2019

About TI-Kenya

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is "A transparent, accountable and corruption-free Kenya".

Project Background

TI-Kenya through its Policy, Legal and Institutional frameworks program is implementing a project on "Mining for Sustainable Development (M4SD)", which aims to improve transparency and accountability in mining sector awards through effective access to information on the award processes and improved consultations and negotiations with civil society organizations (CSOs) and affected communities. TI-Kenya intends to work in partnership with the Ministry of Petroleum and Mining (MoPM) and National Environment Management Authority (NEMA) to make information on the award process and criteria for Environmental Impact Assessments (EIAs) more accessible to all stakeholders. The main objective of the assignment is, therefore, to **simplify the EIA award processes to ensure that all stakeholders within the industry and particularly communities are fully equipped with the information on the award processes.** The information on the award processes should be presented in a friendly manner for ease of understanding in

compliance with the country's set laws, policies, regulations and best practices on access to information.

Purpose of the Assignment

This assignment is aimed at simplification of the EIAs procedures and steps involved in conducting environmental impact assessments for ease of understanding by the relevant stakeholders especially the affected communities. This is as a result of findings from a research conducted by TI-Kenya that found that the criteria for EIAs are not publicly known. A copy of the report can be found [here](#).

SCOPE OF WORK

TI-Kenya, therefore, seeks to engage a suitable consultant to undertake the following tasks: -

1. A description of the EIA process components and activities implemented in each phase until an EIA license is awarded. The description shall include but not limited to information regarding background information, EIA Activities among others.
2. Ensure the final report conforms with the writing standards and norms of TI-Kenya as provided by TI-K staff.
3. Present the EIA procedures in a simplified manner that can be easily understood by non-technical persons, particularly community members. Additionally, a graphic/diagrammatic presentation of the process shall be presented as part of the final product.
4. Any other related duties reasonably allocated by the relevant TI-Kenya staff in the furtherance of the assignment

QUALIFICATIONS OF THE CONSULTANT

Qualified individuals should possess the following minimum qualifications:

- Be registered with NEMA as a Lead or Firm of expert(s).
- Expert level knowledge and understanding of governance in Kenya particularly in the Environmental Management and Extractives sectors.
- Proven expertise of not less than 5 Years in carrying out Environmental Impact Assessment

in the Extractives sector.

- Excellent report writing and presentation skills.

APPLICATION PROCESS

Qualified candidates are requested to submit the application as 3 attachments containing:

1. The application letter, and Curriculum Vitae for key staff with emphasis on previous experience in projects of this nature.
2. Brief proposal on the background, justification of simplification and proposed structure of the output
3. Financial proposal.

Do not attach your testimonials or certificates. Only shortlisted candidate/s will be contacted.

SUBMISSION OF BIDS

The deadline for submission of expressions of interest is 21st January 2019. Applications should be sent by email to procurement@tikenya.org. Please indicate “**TIK/PLIF/007/2018**” **Simplification of the EIAs Award Processes**” in the subject line of your email application. Earlier applicants need not to apply.

COMPLAINTS PROCESS

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and the final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.