REFERENCE NUMBER: TIK/PLIF/001/2020
DESCRIPTION: Request for Proposal For A Data Analyst For The County Governance Status Report
DEADLINE DATE FOR SUBMISSION OF EOI: COB Wednesday 15th January 2020
POSTING DATE: 10th January 2020

1. BACKGROUND AND INTRODUCTION
Transparency International - Kenya (TI-Kenya) is a not-for-profit organization that aims to promote a transparent and corruption free Kenya and good governance and social justice initiatives. TI-Kenya is part of the Transparency International global movement that is a non-partisan coalition of individuals with a shared vision of a corruption free world. It is an autonomous Chapter in the Transparency International movement, with which we share knowledge and exchange ideas for the greater good of Kenya and the world at large.

In order to achieve its mission and vision, Transparency International Kenya conducts research on key governance issues affecting Kenya and the East Africa region to design evidence based advocacy strategies. One of such research projects is the County Governance Status Report. This is a study which aims to establish the levels of transparency, accountability, integrity within the county governments and the effectiveness of service delivery and public participation as key tenets in good governance.

Therefore, Transparency International Kenya (TI-K) is inviting proposals from highly motivated consultants (individuals, groups or consultancy firms) to analyze the County Governance Status Report (CGSR) data that will be presented to the consultant in SPSS format.

2. SCOPE OF CONSULTANCY
The Terms of Reference are as below:
- Perform statistical treatment of the raw data as per different variables specified.
- Formulate statistical indicators as per instructions provided by TI Kenya.
- Formulate a draft report as per the statistical outcomes.
- Remain available for any amendments and clarifications for the period between the end of contract and report publication.
- Hand over all the materials and data relating to the assignment to relevant TI-Kenya staff.
- Any other related duties reasonably allocated by the relevant TI-Kenya staff in furtherance of the assignment.
3. QUALIFICATIONS OF THE CONSULTANT
Candidates, individuals or firms, should possess the following minimum qualifications:

• At least a Bachelor’s degree in Statistics, Mathematics or any other relevant degree in social sciences. An advanced degree in any of the above fields will be an added advantage.
• Proven experience in conducting research and analysis on governance issues.
• In-depth understanding, knowledge and skills in social research.
• Record of publications on good governance will be an added advantage.

4. APPLICATION PROCESS
Applications must contain the following:

• An expression of interest
• Technical proposal detailing how the consultant will conduct the assignment (methodology)
• Curriculum vitae providing full description of the applicant’s profile and expertise; The CV should also contain contact information of at least two independent referees with in-depth and proven knowledge of the experts’ / consultant’s expertise and relevant work experience
• A financial bid containing time and cost estimate for delivery of the above-described services and outputs, including a break-down to level of effort and expenses

5. COMPLAINTS PROCESS
This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

6. SUBMISSION OF BIDS
The deadline for submission of expressions of interest is Wednesday 15th January 2020
Applications should be sent by email to procurement@tikenya.org. Please indicate “TIK/PLIF/001/2020” in the subject line of your email application.