



## Terms of Reference (TORs) for Short Term Consultancy

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**REFERENCE NUMBER:** TIK/PA/001/2020

**ASSIGNMENT:** Research on the extent of transparency and accountability by government in responding to COVID-19 pandemic

**DURATION:** 21 days

**LOCATION:** Nairobi

**POSTING DATE:** 27/08/2020

**DEADLINE FOR SUBMISSION:** 07/09/2020

### 1. Background and summary

Transparency International Kenya (TI-Kenya) is a not-for-profit organisation founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International (TI) movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is a corruption-free Kenya. The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya's work is currently organised around four strategic focus areas namely, Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability and Institutional Development.

Kenya is currently facing an unprecedented health crisis of global magnitude due to the COVID-19 pandemic which has occasioned novel challenges requiring extraordinary response and action to save lives and livelihoods.

The project "Enhancing transparency and accountability during the COVID-19 response effort" dubbed TRAC COVID-19, is designed to monitor government response in tackling the COVID-19 pandemic in observing the rule of law and adhering to principles of integrity, transparency and accountability as enshrined in the Constitution- especially in resources (both financial and non-financial) mobilisation and utilisation. The project is premised on the recognition that there is a penchant for corruption to thrive in emergency situations; especially in health-related emergencies like in the current case, where focus shifts to saving lives. In such circumstances,

anecdotal evidence indicates that there is a tendency for corruption, including abuse of office and diversion of resources, perpetuated by those entrusted with leadership positions in such circumstances. In contrast, there has been little or no documented empirical study, documenting Kenya's response to COVID-19, from a transparency and accountability perspective.

## **2. Goal/Purpose**

TI-Kenya wishes to engage a consultant to undertake a research on Kenya's response to COVID-19 from a transparency and accountability lens within the larger context of international best practices and lessons. Specifically, the Research will;

1. Review the extent to which the Government of Kenya (both national and county governments) has adhered to principles of transparency, integrity and accountability in handling the COVID-19 pandemic.
2. Interrogate reports from the Parliament, relevant ministries and other oversight bodies that detail how funds meant for COVID-19 response have been budgeted for and spent.
3. Document international best practices and lessons on transparency and accountability in the COVID-19 and pandemic response.
4. Provide a comparison on the extent to which the Government of Kenya has applied the best practices identified in (3) above.
5. Provide realistic, pragmatic and sound recommendations on the existing gaps on transparency, integrity and accountability in emergency response; and how this can be used to enhance service delivery. Such recommendations should be both policy oriented and actionable within the context of TI-Kenya's mandate and work.

## **3. Expected Outputs**

The expected outputs from this consultancy are as follows:

1. Detailed inception report which should include a work plan and methodology on how the consultant will go about the assignment.
2. Research report detailing all the information as described under scope (Section 2 above).
3. Engage various stakeholders in contributing to and validating the research report.
4. PowerPoint presentation of the validated report findings.

## **4. Consultant's Skills and Qualifications**

Interested applicants will require the following competencies:

- A postgraduate qualification in an area related to Research and Public Policy Development, Governance and Economic Development and related areas. Experience in Health Sector Governance will be an added advantage;

- Extensive (over 10 years) knowledge and experience in conducting similar exercises preferably in the NGO and/or health sector.
- Similar work in the last 5 years.
- A demonstrated high level of professionalism and an ability to work independently and in high-pressure situations under tight deadlines.
- Strong interpersonal and communication skills.
- High proficiency in written and spoken English.
- Deadline driven with a focus on results.
- A person of high integrity that will model TI-Kenya’s core values including; gender equality, diversity and inclusion

**Applications should include the following combined into one document: (max – 10 pages)**

- A cover letter that provides reasoning for why the applicant is best suited to deliver against the Terms of Reference.
- Technical bid with methodology proposed.
- A brief work plan and financial proposal to deliver against the Terms of Reference
- CV or Resume of the consultant, and
- A sample of recently completed similar work previously conducted (attach soft copies or online link to the documents).

## **5. Contract Duration**

21 days

## **6. Complaints Process**

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

## **7. Submission of Expression of Interest**

Applications should be sent by email to [procurement@tikenya.org](mailto:procurement@tikenya.org) on or before 7<sup>th</sup> September 2020. Please indicate “TIK/PA/001/2020– COVID-19 pandemic Accountability” in the subject line of your email application.