



REFERENCE NUMBER: TIK/ID/002/2020 (Re-advertisement)

DESCRIPTION: Consultancy for TI-Kenya Strategic Plan Mid-term Review

DEADLINE DATE FOR SUBMISSION OF EOI: 10th August 2020

POSTING DATE: 4th August 2020

1. Background and Summary

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International (TI) movement that are all bound by a common vision of a corruption-free world. The vision of TI-Kenya is a corruption free Kenya. The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya's work is currently organized around four strategic focus areas namely, Public Accountability, Policy, Legal and Institutional Frameworks, Social Justice and Economic Accountability and Institutional Development.

2. Where we work

TI-Kenya has its main office in Nairobi and regional presence in the Coast, Rift valley, the larger Western and Eastern Kenya through its four Advocacy and Legal Advice Centres (ALACs) in Mombasa, Eldoret, Kisumu and Nairobi. TI-Kenya also works with TI national chapters in East Africa through the Social Justice and Economic Accountability Programme to implement a Domestic Resource Mobilization project.

3. Our approach

The organisation has over 20 years' experience in governance work at the international, national and county levels. These include direct engagement with national and county governments, civil society, the private sector, other groups and individuals. TI-Kenya uses advocacy as its signature approach; complemented by other approaches such as research, capacity building, civic engagement and partnership development.

4. Background to strategic planning and review

Since its inception, TI-Kenya has been implementing its interventions guided by strategic planning frameworks. Over the last three years, the implementation of institutional interventions has been guided by a five-year plan that covers 2017 to 2022. The Strategic Plan titled, *Concept of Action*, lays down the strategies for deepening TI-Kenya's contribution to the fight against corruption over the five-year period and is anchored on four key pillars.

These are Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability; and Institutional Development.

To ensure depth and guarantee impact, TI-Kenya has prioritised five sectors around which its work is centred. These include; education; health; security; humanitarian aid; and environment and natural resources (land, climate change and extractives).

In the third year of the Strategic Plan's implementation and owing to the current operating environment, a Strategic Plan review is necessary to ensure the strategy is focused, effective and responds to the current operating environment.

5. Scope of the assignment

While working remotely but closely with TI-Kenya's Quality Assurance Executive, management and staff, the consultant is expected to undertake the following tasks:

- a. Review and present the deeply analysed interim results/impacts, key lessons and challenges in the implementation of the current Strategic Plan along the strategic focus areas and priority sectors. This should also include; implementation progress, relevance, effectiveness and sustainability of strategies.
- b. Assess the current operational capacity of the organization to deliver the plan.
- c. Assess the level of fidelity to the plan in current project/grants designs and make recommendation for the design of future grants.
- d. Thoroughly review the current operating context, its short, medium and long-term implications on thematic strategies.
- e. Assess the relevance of the theory of change and underlying assumptions and strategic themes/goals.
- f. Develop a revised strategic plan and a revised implementation framework
- g. Validate the revised strategic plan.

6. Review methodology

Due to the current Covid19 Pandemic, the assignment will be undertaken remotely. The consultant is expected to remotely use qualitative and quantitative methods including but not limited to desk review of existing reports and virtual consultative workshops with stakeholders as well as internal review meetings with staff to obtain data on the status of strategic plan implementation.

7. Expected outputs

- a. Clear qualitative and quantitative evidence of achievements. (Interim impacts, achievements, lessons, best practices and key challenges in the strategic plan implementation including and annual implementation reports, donor progress reports and project end-line evaluations.)
- b. Based on lessons learnt, outline of recommendations on strategies to take forward under the following headings; 1) what worked well and should continue, 2) what worked well but should be strengthened and 3) what did not work well and should be discontinued. (Along the strategic focus and sectoral areas)

- c. Reviewed strategic plan, revised results matrix and implementation roadmap incorporating current contextual analysis and revised strategies responding to the COVID-19 Pandemic in the current phase and in the future, implementation and monitoring plan including resource estimates and fundraising strategies.

8. Duration

The assignment is expected to be carried out within a period of **2 months** (August and September 2020)

9. Qualifications required for the assignment

The Consultant shall have overall responsibility for quality and timely delivery of all deliverables detailed above. The consultant for this assignment should meet the following requirements:

- A minimum of 7 years' experience in conducting strategy and policy development and review, needs assessment and evaluations for public, civil society and private sector organizations.
- Demonstrate experience in undertaking similar assignments within civil society organizations and in the governance sector within the last 7 years.
- A minimum of master's degree in Social Sciences, preferably Law, Development Studies, International Development, Public Policy and Research, Strategic Management or a related field.
- Have strong research and analytical skills, communication (oral and written) and facilitation skills
- Ability to work remotely with a multi-disciplinary team
- Good leadership and organizational skills.

10. Application process

Qualified candidates should submit documents including:

1. An expression of interest with elaborate methodology to the assignment and technical capability statement.
2. Curriculum vitae providing full description of the applicant's profile and expertise
3. A financial bid containing time and cost estimate for delivery of the above-described deliverables, including a break-down to level of effort and expenses
4. Contact information of at least three independent referees with in-depth and proven knowledge of the experts' / consultant's expertise and relevant work experience.

NB: All these should be sent as a single scanned document of not more than 10 pages. The application is also open to organizations.

11.Complaints process

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

The Executive Director,
Transparency International Kenya,
Kindaruma Road, Off Ring Road Kilimani,
Gate 713, House No. 4,
P.O. Box 198- 00200, Nairobi

Or Email,
complaints@tikenya.org

12.Submission of Expression of Interest

Applications should be sent by email to procurement@tikenya.org on or before **10th August 2020** Please indicate “**TIK/ID/002/2020– strategic plan midterm review**” in the subject line of your email application.