REFERENCE NUMBER: TIK/PLIF/010/2020 (Re-advertisement)
DESCRIPTION: REQUEST FOR PROPOSAL TO UNDERTAKE RESEARCH ON THE PUBLIC PROCUREMENT INFORMATION PORTAL (PPIP)
DEADLINE DATE FOR SUBMISSION OF EOI: COB: 25th September 2020
POSTING DATE: 17th September 2020

1. Background and summary
Transparency International Kenya (TI-Kenya) is a not-for-profit organisation founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International (TI) movement that are all bound by a common vision of a corruption-free world. The vision of TI-Kenya is a corruption-free Kenya. The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya’s work is currently organized around four strategic focus areas namely, Public Accountability, Policy, Legal and Institutional Frameworks, Social Justice and Economic Accountability and Institutional Development.

In order to achieve its mission and vision, TI-Kenya conducts research on key governance issues affecting Kenya and the East Africa region to produce evidence-based advocacy strategies. One such research is the Public Procurement Information Portal (PPIP) Status Research. The objective of the research is to help understand the status of disclosure by national health procuring entities on the Public Procurement Information Portal according with the Executive Order No. 2 of 2018 issued by President Uhuru Kenyatta on the Procurement of Public Goods, Works and Services by Public Entities.

TI-Kenya is therefore inviting proposals from highly motivated consultants to undertake this research that will help improve procurement transparency in Kenya and ensure that corruption in the health sector is tackled effectively.

2. Scope of the assignment
The Terms of Reference are as below:
   1. To assess whether National health procuring entities (Health Ministry Department and Agencies, as well as the National and County health Referral institutions) have maintained, and continuously updated and publicized complete information of all tenders awarded on the Public Procurement Information Portal, including but not limited to:
      a. Full Particulars of the awarded Bidder (Supplier, Contractor or Consultant)
b. Specification of goods and services including scope, schedule of works and contract value  
c. Technical and Financial capacity of the awarded bidder (Supplier, Contractor or Consultant) and summary of reasons for the award  
d. Award Date and Contract Period  
e. Current market price of the specific goods, works or service, as well as price guidelines  
f. Variations in regard to specification of goods and services, scope of work and contract price during the pendency of the contract (where applicable)  
g. The names of the members of the Evaluation Committee and Inspection and Acceptance Committee of the Procuring Entity with respect to each award.

2. Assess whether the list of awarded bidders published by the national health procuring entities on the PPIP include the following information:  
a. Name of Supplier, Registration details (ID/Registration/ Incorporation) and PIN Number  
b. Names of Partners (for Partnerships)/ Name of Proprietor (for Sole Proprietor and Business name)  
c. Business Contacts Information (Telephone and email address, Postal address, Physical address, County of Operation)  
d. List of Directors, Shareholders and Beneficial Owners (in case of a company)  
e. Tax Compliance Status  
f. Business Permit/License Number

3. Assess whether the national public health procuring entities have a comprehensive list of all registered suppliers, contractors, and consultants in the various specific categories of goods, works and/or services prequalified by the Procuring Entity according to its procurement needs

4. Assess the Ministry of Health Budget and Nyeri County Health Budget and determine the percentage allocated to procurement vis a vie the percentage of allocation that is published on the Public Procurement Information Portal.

5. Develop a final report on Status of Disclosure on PPIP by National Health Procuring Entities in Kenya.

6. Any other related duties reasonably allocated by the relevant TI-Kenya staff in furtherance of the assignment.

3. Qualifications of the consultant  
Candidates, individuals or firms, should possess the following minimum qualifications:  
- At least a Bachelors’ degree, Public Health, Public Policy and Governance, or any other relevant degree in social sciences. An advanced degree in any of the above fields will be an added advantage.  
- Proven experience in conducting technical review of procurement legislation and reports.
• In-depth understanding and knowledge in Kenya’s procurement matters.

4. Application process
Applications must contain the following:
• An expression of interest
• Curriculum vitae providing full description of the applicant’s profile and expertise; The CV should also contain contact information of at least two independent referees with in-depth and proven knowledge of the experts’ / consultant’s expertise and relevant work experience
• A financial bid containing time and cost estimate for delivery of the above-described services and outputs, including a break-down to level of effort and expenses

5. Complaints process
This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

The Executive Director,
Transparency International Kenya,
Kindaruma Road, Off Ring Road Kilimani,
Gate 713, House No. 4,
P.O. Box 198- 00200, Nairobi

Or Email, complaints@tikenya.org

6. Submission of bids
The deadline for submission of expressions of interest is 25th September 2020. Applications should be sent by email to procurement@tikenya.org. Please indicate “TIK/ TIK/PLIF/010/2020” in the subject line of your email application.