



Terms of Reference (TOR) for Consultancy to Edit a Survey Report on Leadership Trends and The Role of Citizens in Electing Ethical Leaders as Provided in The Constitution of Kenya 2010

Reference Number: TIK/PLIF/006/2021

Description: Consultancy to edit a survey report on Leadership Trends and the Role of Citizens in Electing Ethical Leaders as provided in the Constitution of Kenya 2010.

Posting Date: 30th April 2021

Deadline for Submission: 10th May 2021

Organizations Profiles

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is "A corruption-free Kenya". The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya's work is currently organised around four strategic focus areas namely, Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability, and Institutional Development.

Mzalendo is a non-partisan entity that keeps an eye on Kenyan Parliament with a mission to facilitate public participation in Parliamentary processes through Information Sharing, Research and Networking. As a key actor in the governance sector, Mzalendo also facilitates discourse on good governance, accountability, inclusion, and transparency in political processes.

The African Parliamentarians' Network against Corruption (APNAC) is Africa's leading network of parliamentarians working to strengthen parliamentary capacity to fight corruption and promote good governance. The network aims to coordinate, involve and strengthen the capacities of African parliamentarians to fight corruption and promote good governance.

Project Background

Besides the proactive approach such as investigations initiated by government authorities for corruption detection, public participation such as reports from citizens provide an additional approach. However, citizens apathy and fear of reprisals and inadequate policy and legislative mechanisms to bring perpetrators to justice means that the citizenry remains disengaged from the fight against corruption.

The Citizenry disengagement continues even though the Constitution of Kenya promulgated in August 2010 established a new threshold and value system upon which a covenant between state and public officers and citizens in the country must be based. It sought to address leadership as most Kenyan's had gotten used to and introduce ethical and servant leadership. Unfortunately, voters have still ended up voting leaders who do not meet the standards of Chapter 6 of the Constitution of Kenya to their detriment. TI-Kenya through its Policy, Legal and Institutional Frameworks programme conducted a survey that sought to understand how citizens interpret the constitutional provisions on ethical leadership, with a goal to sensitizing citizens to actively identify and elect leaders who meet these standards, as well as appointing, vetting, and holding authorities to the same threshold.

TI-Kenya, therefore, is inviting proposals from highly motivated consultants to edit the now completed report.

Scope of work and deliverables

The consultant will work closely with TI-Kenya staff to ensure the assignment is carried out as below:

1. To standardize and harmonize the report for internal consistency of presentations and facts, including suggestions on ideal presentation (e.g paragraph versus numbering layout) as relevant for ease of reading.
2. To edit the report for grammar, spelling, and punctuation.
3. To ensure the final product is in the specified format (s) and consists of all relevant sections (including but not limited to an executive summary, recommendations, table of contents among others) for online and hard copy publications.
4. To ensure the final report conforms with the writing standards and norms of TI-Kenya as provided by TI-Kenya staff.
5. Any other related duties reasonably allocated by the relevant TI-Kenya staff in the furtherance of the assignment.

Qualifications or specialized knowledge/experience required

1. At least a bachelor's degree in Communication, Public Policy and Governance, or any other relevant degree in social sciences. An advanced degree in any of the above fields will be an added advantage.
2. In-depth understanding and knowledge in Kenya's legal, Public Policy and Governance framework.
3. At least 5 years relevant experience in editing and review of document for publication.
4. Record of publications (previously edited reports) will be an added advantage.

NB: The report has 40 pages

Duration

The consultant will be expected to carry out the assignment within 7 working days. The work is expected to start as soon as a contract is awarded.

Application process

Qualified candidates are requested to submit one document of not more than 10 pages as an attachment (combining the application letter, CV, technical proposal including the methodology for the assignment, and financial proposal). Do not attach your testimonials or certificates. Only shortlisted candidate/s will be contacted.

Submission of Bids

The deadline for submission of expressions of interest is **10th May 2021**. Applications should be sent by email to procurement@tikenya.org with a copy to community@mzalendo.com. Please indicate “**TIK/PLIF/006/2021 Editor Leadership Trends**” in the subject line of your email application.

Complaints Process

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

The Executive Director,
Transparency International Kenya
Kindaruma Road, Off Ring Road Kilimani
Gate 713, House No. 4
P.O. Box 198- 00200, Nairobi

Or Email,
complaints@tikenya.org