



Terms of Reference (TOR) For Consultancy to Upgrade the Climate Finance Watch Tool

REFERENCE NUMBER: TIK/PLIF/014/2021

ASSIGNMENT: Upgrading the Climate Finance Watch Tool

DEVELOPMENT PERIOD: 30 days

LOCATION: Nairobi

POSTING DATE: 21st September 2021

DEADLINE FOR SUBMISSION: 29th September 2021

Background

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is "A corruption-free Kenya". The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya's work is currently organised around four strategic focus areas namely, Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability, and Institutional Development.

Transparency International Kenya, under the Climate Governance Integrity Programme has been implementing projects geared at promoting transparency, accountability, integrity and anti-corruption safeguards in climate finance governance (CFG) both nationally and globally. The purpose is to increase capacities of climate finance governance stakeholders to better engage, co-operate, advocate and contribute to CFG policy development, implementation and oversight.

Purpose of the Assignment

Kenya is ranked among the countries highly vulnerable to the impacts of climate change. The effects of climate change are already manifest in the country and will continue to worsen as global greenhouse gas concentrations soar. Kenya has been receiving and continues to receive finances to address climate change from both international and domestic sources to address these effects. These resources are channeled through various institutions including government ministries, agencies and state corporations, development partners, Non-Governmental Organizations and Community Based Organizations. Tracking and reporting on climate finance expenditure is key to transparency and accountability.

Based on the foregoing, TI-Kenya commenced the development of a climate finance tracking tool (<http://climatefinance.tkenya.org>) to facilitate transparency and accountability in the use of climate finances. The tool, which is publicly accessible is a repository for data on climate financing resources received by the country. The dashboard of the tool has been developed with few parameters already included. For the tool to serve the intended purpose the tool must be upgraded by the incorporation of more elements, that is:

- More parameters incorporated including climate finance sources and channels as defined under the UNFCCC and OECD
- Algorithms for analysis increased
- Options for the user to interrogate the analysis incorporated

Scope of Consultancy

1. Use the developed dashboard as a starting point
2. Incorporate more parameters into the tool as guided by the technical focal person
3. Presentation of the findings in (a) validation forum(s)
4. Increase algorithms for analysis in the tool
5. Include options that allow the user to interrogate the analysis.
6. Present the final tool for validation by the relevant stakeholders
7. Incorporate any further comments from the validation
8. Integrate Search Engine Optimization (SEO) on the platform.
9. Installation of an SSL certificate for end-to-end encryption of the platform.

Duration: The Assignment is expected to take **30 days**.

Qualifications of the Consultant

Candidates, individuals or firms, should possess the following minimum qualifications:

1. A university degree in Information Technology, Communications Engineering, Computer Science, Software Engineering or any other related course
2. At least five years of relevant experience in programming and development of dashboards, web applications and portals.
3. Good inter-personal skills, ability to work in a consultative and collaborative manner.
4. Vast experience in HTML, CSS, PHP and Content Management Systems like WordPress, Joomla and Drupal.
5. Experience in data analytics and graphical data presentation.

Submission of Bids

Qualified candidates are requested to submit one document not exceeding 15 pages as an attachment containing:

1. An expression of interest/cover letter.
2. A technical bid containing the Framework, and Content Management System (CMS) tools to be used.
3. Curriculum vitae providing full description of the applicant's profile and expertise.
4. A financial bid containing time and cost estimate for delivery of the above-described services and outputs, including a break-down to level of effort and expenses.
5. Contact information of at least two independent referees with in-depth and proven knowledge of the experts' / consultant's expertise and relevant work experience.

Do not attach your testimonials or certificates

The deadline for submission of expressions of interest is **29th September 2021**. Applications should be sent by email to procurement@tikenya.org . Please indicate “**TIK/PLIF/014/2021– Climate Finance Watch Tool**” in the subject line of your email application

Only shortlisted bidders will be contacted.

Complaints process

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

The Executive Director,
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Or Email,
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