



## **Terms of Reference (TORs) For Consultancy to Conduct a Climate Change Risk and Vulnerability Assessment for Homabay County**

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**REFERENCE NUMBER:** TIK/PLIF/017/2021

**ASSIGNMENT:** Consultancy to conduct a Climate Change Risk and Vulnerability Assessment

**DEVELOPMENT PERIOD:** 90 days

**LOCATION:** Homabay County

**POSTING DATE:** 18<sup>th</sup> October 2021

**RE-ADVERTISED:** 13<sup>th</sup> December 2021

**DEADLINE FOR SUBMISSION:** 22<sup>nd</sup> December 2021

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### **Background**

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is "A corruption-free Kenya". The mission is to champion the fight against corruption by promoting integrity, transparency and accountability. TI-Kenya's work is currently organised around four strategic focus areas namely, Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability, and Institutional Development.

Transparency International Kenya, under the Climate Governance Integrity Programme has been implementing projects geared at promoting transparency, accountability, integrity and anti-corruption safeguards in climate finance governance (CFG) both nationally and globally. One of the key priority areas for the program is to support the establishment of governance framework at both the national and sub-national levels.

### **Purpose of the Assignment**

Kenya is ranked among the countries highly vulnerable to the impacts of climate change. The effects of climate change are already manifest in the country and will continue to worsen as global greenhouse gas concentrations soar. However, without actual determination of climate change risk and vulnerability at the sub-national level of governance, targeted planning cannot be achieved. Kenya has communicated its updated Nationally Determined Contributions (NDC), and developed the National Climate Change Action Plan 2018-2022, the national policy document for the implementation of the updated NDC. The county

governments can only facilitate the implementation of these national policies, which they should and must, if their planning is guided by an elaborate risk and vulnerability assessment. Beyond facilitation of planning, risk and vulnerability assessments also enhances prudent use of climate finances hence a key anti-corruption safeguard.

Based on the above, and as part of TI-Kenya's commitment to work with counties in the development of the relevant governance framework, TI-Kenya is supporting Homabay County to conduct a Climate Change Risk and Vulnerability Assessment. In this regard, TI-Kenya is inviting bids from qualified consultants for this assignment. To meet international standards, the study should align with the Joint Research Centre (JRC) guidelines (attached).

### **Scope of Consultancy**

1. An inception report that includes a detailed methodology and workplan
2. A report of climate change vulnerability assessment and geographically reference the identified vulnerability and risk factors, and that encompasses:
  - a. Climate change risks, hazards and vulnerabilities in Homabay County
  - b. The probability and impact currently and in the future
  - c. Vulnerable sectors and adaptive capacities
  - d. A vulnerability and risk map
  - e. An annex with the list of indicators for the vulnerability and adaptive capacity used in the risk and vulnerability assessment.
3. A 5 page simplified version of the report
4. Presentation of the findings in a validation forum/forum

**DURATION:** The Assignment is expected to take **90 days**.

### **Qualifications of the Consultant**

Candidates, individuals or firms, should possess the following minimum qualifications:

1. An advanced university degree in environmental science, natural resource management, or any other relevant field
2. At least five years of relevant experience, in conducting risk and vulnerability assessments
3. Technical knowledge on GIS
4. Knowledge and understanding of Homabay County is an added advantage
5. Good inter-personal skills, ability to work in a consultative and collaborative manner.

### **Submission of Bids**

Qualified candidates are requested to submit one document not exceeding 20 pages as a single attachment containing:

1. An expression of interest/cover letter;
2. Curriculum vitae providing full description of the applicant's profile and expertise; Highlighting similar or related assignments conducted in the past.
3. A technical bid including methodology to be employed.
4. A financial bid containing time and cost estimate for delivery of the above-described services and outputs, including a break-down to level of effort and expenses.
5. Details on how the relevant stakeholders/local communities will be involved in the process.
6. Two reference letters from past clients.

**Do not attach your testimonials or certificates**

The deadline for submission of expressions of interest is **22<sup>nd</sup> December 2021**. Applications should be sent by email to [procurement@tikenya.org](mailto:procurement@tikenya.org) . Please indicate “**TIK/PLIF/017/2021– Homabay Climate Change Risk and Vulnerability Assessment**” in the subject line of your email application

**Only shortlisted bidders will be contacted.**

**Complaints process**

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

The Executive Director,  
Transparency International Kenya,  
Kindaruma Road, Off Ring Road Kilimani,  
Gate 713, House No. 4,  
P.O. Box 198- 00200, Nairobi  
Or Email,  
[complaints@tikenya.org](mailto:complaints@tikenya.org)