



Terms of Reference (TOR) for Consultancy to Develop Journalists' Toolkit for Reporting on Parliamentary Oversight

REFERENCE NUMBER: TIK/PA/004/2022

DESCRIPTION: Journalists' Toolkit for Reporting on Parliamentary Oversight

POSTING DATE: 17th June 2022

DEADLINE FOR SUBMISSION: 25th June 2022

Organizational profile

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya's vision is "A corruption-free Kenya". The mission is to champion the fight against corruption by promoting integrity, transparency and accountability at all levels. TI-Kenya's work is currently organised around four strategic focus areas namely, Public Accountability; Policy, Legal and Institutional Frameworks; Social Justice and Economic Accountability, and Institutional Development.

Background of the project

TI-Kenya is implementing the Strengthening Accountability Networks among Civil Society (SANCUS) project with financial support from the European Union through the Transparency International Secretariat (TI-S). The project aims to improve democratic accountability of public institutions globally by empowering Civil Society Organisations (CSOs) to demand systemic change to address accountability and anti-corruption deficits. The project involves 21 Transparency International (TI) movement's national chapters with TI-Kenya leading work within the Sub-Saharan Africa region.

As part of our horizontal accountability work under the SANCUS project, TI has developed an assessment tool on parliamentary oversight to be implemented by the TI-Chapters, including TI-Kenya in assessing parliamentary accountability. As part of the assessment, TI-Kenya will build the capacity of the media through training of journalists and media practitioners on the use of parliamentary work to enhance transparency and accountability.

Purpose and Scope of the Assignment

The Journalists' toolkit builds on TI's assessment tool on parliamentary oversight to be implemented by the TI-Chapters including TI-Kenya in assessing parliamentary accountability. Development of the toolkit will involve:

- Desktop review and analysis on Parliament's oversight role and its impact on enhancing transparency and accountability through media engagements.
- Needs assessment and stakeholder engagements for input on the outline of the toolkit.
- Development of the toolkit.

The toolkit will have the following major themes:

- Overview of Parliaments Oversight Role.
- Tools for Parliamentary Oversight.
- Journalists access and use of the Parliamentary Oversight Tools.

Specific Objectives of the Assignment

1. To review Parliament's oversight role and its impact on enhancing transparency and accountability through media engagements.
2. To develop reference materials for journalists to use Parliament's oversight work in advancing transparency and accountability.

Key Deliverables

1. Inception report with workplan and stakeholder mapping.
2. Outline proposal for the Journalist's toolkit.
3. A Journalists' Toolkit for Reporting on Parliamentary Oversight Work.

Confidentiality of information: All documents and data collected will be treated as confidential and used solely to facilitate analysis. Interviewees will not be quoted in the reports without their consent.

Content: All the required documents and reports in their draft and final versions shall be submitted to TI-Kenya within agreed timelines and shall remain the explicit property of TI-Kenya.

Timelines

The assignment is expected to take 26 working days.

Qualifications /Requirements

1. Master's degree equivalent in Political Science, Public Administration, Law mass media and communication, Journalism, or a related field from a recognized University.

2. Demonstrable experience working with Parliament and Civil Society Organisations on parliamentary oversight work.
3. Demonstrable experience on media development work.

Submission of Bids

Qualified candidates are requested to submit the following:

1. A single document of not more than 10 pages - technical proposal detailing your understanding of the scope of work, methodology, proposed workplan and financial proposal.
2. CV indicating work experience relevant to the consultancy.
3. At least 2 reference letters from past clients.
4. At least two samples of your past work as indicated in the section above on qualifications – **link or separate attachment**.

Only shortlisted firm or candidate/s will be contacted.

The deadline for submission of expressions of interest is COB on 25th June 2022. Applications should be sent by **email** to procurement@tikenya.org . Please indicate “**TIK/PA/004/2022-Journalists’ Toolkit for Reporting on Parliamentary Oversight**” in the subject line of your email application.

Complaints Process

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and the final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

Executive Director
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