



Transparency International Kenya  
Bishop Magua Center, Off Ngong Road  
– George Padmore Lane | Ground Floor,  
Wing B, Office No. UG 7  
Tel +254-20-2727763/5| 0722 296 589  
Email: [transparency@tikenya.org](mailto:transparency@tikenya.org)  
Website: [www.tikenya.org](http://www.tikenya.org)

## **INTERNAL ADVERTISEMENT**

### **TENDER FOR DISPOSAL OF MOTOR VEHICLE**

**TENDER NO.TIK/FI/001/2026**

**CLOSING DATE: TUESDAY, 30<sup>th</sup> June 2026**

**AT 5:00PM**

Kindly return this Bid document properly filled and signed. Bid documents returned without detailed information will be deemed Null and Void.

## 1. Background

Transparency International Kenya (TI-Kenya) is a not-for-profit organization founded in 1999 in Kenya with the aim of developing a transparent and corruption-free society through good governance and social justice initiatives. TI-Kenya is one of the autonomous chapters of the global Transparency International movement that are all bound by a common vision of a corruption-free world. TI-Kenya’s vision is “A corruption-free society”. The mission is to champion the fight against corruption by promoting integrity, transparency and accountability in both public and private spheres. TI-Kenya’s work is currently organised around four strategic focus areas namely; Citizen Demand and Oversight, Natural Resource and Climate Governance, Public Finance Management, and Institutional Development.

## 2. Vehicle Details

Transparency International Kenya invites bids from interested bidders for Sale of used Motor Vehicle unit detailed below.

#	#Plate	Make	Model	Chassis number	YOM	Location
1	KDT 837G	TOYOTA	LAND CRUISER LX V8	JTEEV73J90F007882	2024	Nairobi

## 3. Application Procedure

Interested bidders are required to send completed tender documents via email to [procurement@tikenya.org](mailto:procurement@tikenya.org) not later than **30<sup>th</sup> June 2026 at 05:00PM** clearly indicating “**TIK/FI/001/2026 - Bid for Purchase of Used Motor Vehicle**” on the subject. Bank details will only be shared with successful bidders.

On full payment, the buyer must remove the vehicle from TI-Kenya Offices after effecting payment and presenting proof of payment.

## 4. TERMS AND CONDITIONS.

1. The above vehicle is available for viewing and inspection every day **9am to 3pm** at our offices: **Bishop Magua Center, George Padmore Road off Ngong Road**. Viewing is by appointment, please carry your national ID.
2. Furthermore, customs and import duties must be paid on the said vehicle to the Kenya Revenue Authority as it was purchased **duty free**.
3. The vehicle will only be released by **TI-K** to the successful buyer after proof of payment. Please note that the terms of vehicle sale are strictly “**as is**” **where is**” basis with no guarantee or warranty expressed or implied as to its current condition.

4. Successful buyer will be expected to make full payment within 5 working days after official communication on the award. Also, items must be removed from TI-Kenya's compound within 10 days.
5. There will be "no refunds" made after payment for the above vehicle.
6. Transparency international Kenya reserves the right to accept or reject any applications in part or whole and will give reasons for its decision.
7. TI-Kenya bears no responsibility for future repair, defects, or transfer costs.
8. All bidders will be contacted on the phone on the outcome of their bid

Bank account details will be provided to the successful bidders.

## **5. Complaint's Process**

This call for Expression of Interest does not constitute a solicitation and TI-Kenya, reserves the right to change or cancel the requirement at any time during the bidding process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for tender does not automatically guarantee receipt of the solicitation of documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director as well as the TI-Kenya Tender Complaints Committee.

**Executive Director,  
Transparency International Kenya  
Bishop Magua Building, Ground Floor,  
Wing B UG 7, George Padmore Lane, Off Ngong Rd,  
P.O. Box 198-00200, Nairobi  
Or Email [complaints@tikenya.org](mailto:complaints@tikenya.org)**

## BID FORM

### PART A

I \_\_\_\_\_ hereby submit my offer for purchase of the following motor vehicle;

Vehicle Make & Model	
Chassis Number	
Registration Number	
Bid Offer (KES)	
Amount in words	

### **Particulars of the Bidder**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

National Id Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Bidder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Required supporting Document:**

1. Bidder`s National identity card (For individuals) or Certificate of Incorporation (for companies)
2. Pin Certificate
3. Bidder`s contact details and address
4. Powers of attorney for (Companies)
5. Tax Clearance certificate (companies)